

CREATING LISTS OF COMPANIES BY GEOGRAPHIC AREA AND/OR INDUSTRY USING THE LEXIS/NEXIS ACADEMIC DATABASE

ACCESS/LOGIN to Lexis/Nexis Academic.

1. Click the “Business” tab.



2. From the menu select the link for “Dossier Create a Company List”



ENTER YOUR SEARCH CRITERIA in the appropriate areas of the search form:

Hint: For the broadest results, leave the search form set to “All Companies” (includes public, private, parent, subsidiaries etc.)

Create a Company List

Specify the attributes of the companies you are looking for, then click Create to see a list of companies

Company Type: Only show headquarters locations

Sales/Revenue: Above Below

Employees: From To

To search by industry/line of business, use SIC (Standard Industrial Classification Code) or NAICS (North American Industry Code) codes:

1. Use the “Lookup” link to search or browse

SIC Code [SIC Lookup](#)

Search Primary SIC Codes
 Search Primary and Secondary SIC Codes

NAICS Code [NAICS Lookup](#)

Search Primary NAICS Codes
 Search Primary and Secondary NAICS Codes

3. When you find the SIC or NAICS code, you can broaden your results by using both the primary and secondary codes.

2. From the Lookup box, browse codes by expanding the appropriate menu. Check the code you wish to use :

Option 2: Explore SIC Division Structure [Clear All](#)

- Division A: Agriculture, Forestry, And Fishing
- Division B: Mining
 - Major Group 10: Metal Mining
 - Industry Group 101: Iron Ores
 - Industry Group 102: Copper Ores
 - Industry Group 103: Lead and Zinc Ore

and then click ← and proceed to step 3.

You may also search using specific company information: the company name or for words/names in the business description or executives or competitors, etc. fields of the directory listing.

Search For

Company Name

THE GEOGRAPHIC SEARCH FORM

To search for companies in the United States, use the pull-down menu to change “All Countries” to “United States”. This will activate the other areas of the menu allowing you to search by state, county, city, postal or area code. See the “Tip” for examples on how to search for multiple items.

When you’re finished, click the “Create” button.

Geographic Information

Regions/Countries: [Select Multiple](#)

States/Provinces:

Counties:

Cities:

Postal Codes:

Area Codes:

Tip: Use commas to search for multiple items, e.g., **Houston, Dallas, Austin** or **43229, 43085**.

FINAL STEP – “CUSTOMIZE LIST” TO DISPLAY ALL RESULTS

LexisNexis Academic will show you a preview of the first 10 hits for your search. Click to select the data you wish to display for each company and to sort your companies.

When finished, click to display your results.

Note that you may also “Edit” your original search or create a “New Search” from the Preview list.

Your Company List - Preview [Edit Search](#) | [New Search](#)

Your search found **63** companies. Click "Next: Customize List" to customize your results.

Company Name	Street Address	Company Type	Headquarters
1. CLEVELAND-CLIFFS INC (CLF)	1100 Superior Ave. Cleveland, Ohio, United States	PUBLIC - PARENT	✓
2. Northshore Mining Company	10 Outer Dr. Silver Bay, Minnesota, United States	PRIVATE	✓
3. CLIFFS MINING SVC CO	1100 SUPERIOR AVE E CLEVELAND, OH, UNITED STATES	PRIVATE	

DOWNLOADING YOUR LIST

Once you create your list, you may download it to Excel for easier manipulation.

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