

Your Library Liaison



Allen Hoffman
MSLIS
Music Cataloger

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1-800-985-4279
Fax: 314-963-6086
Office: #321 in Technical
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Helpful Phone Numbers

Circulation Desk: 314-968-6952
Reference Desk: 314-968-6950
Toll Free: 1-800-985-4279
Faculty Development Center x.8683

Mailing Address

Emerson Library
Webster University
470 East Lockwood Ave.
St. Louis, MO 63119



Emerson Library Regular Fall/Spring Hours

Monday-Thursday: 8 am - 12 am
Friday: 8 am - 8pm
Saturday: 8 am - 8 pm
Sunday: 12 noon - 12 midnight

Reference Desk Hours

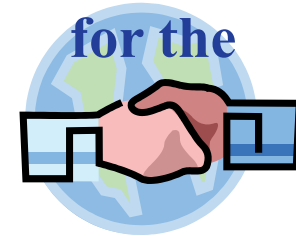
Monday-Thursday: 9 am - 10 pm
Friday: 9 am - 5 pm
Saturday: 10 am - 5 pm
Sunday: 1 pm - 10pm

Hours change for holidays and breaks.
Call the Circulation Desk for more
information or check our web site, at
<http://library.webster.edu>.

Emerson Library Webster University



Liaison Services for the



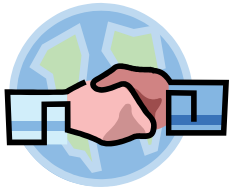
Music Department Fall 2009

Webster University Library
<http://library.webster.edu>

Liaison Services

Each professional librarian is assigned to one or more academic departments. As your liaison, I work with you to:

- Build a quality library collection in print and electronic formats to support faculty teaching and student learning
- Promote information literacy
- Integrate library instruction and services into music courses at Webster home and extended campuses
- Find information for your teaching or personal research projects
- Answer questions or concerns about the library



Ordering New Materials

Each year, the Library allocates a percentage of the library's budget to be used by your department to purchase books, electronic books (ebooks), DVDs, and other media to support your teaching and learning. Previews of media materials may be appropriate and available under certain circumstances.

Contact your department chair or me to request items for purchase for the library's collection.

Spending Deadlines

The following deadlines help to ensure that orders are placed in time to expend the funds by the end of the fiscal year:

- By **Nov. 15**, 50% of your library budget should be encumbered or spent
- By **Jan. 31**, 75% of the budget
- By **Mar. 1**, 100% of the budget

Departments are encouraged to select items for the collection **year-round**. The date of order placements determines which fiscal year budget will be charged.

Professional & Trade Periodicals

The library subscribes to about 25,000 periodical titles in print and/or electronically through our databases. You may browse or search the [Journal Magazine Newspaper A-Z List](#) to see if a journal is available in the library or online. (From the library homepage, click on [Articles / Databases](#).)



New periodical subscriptions are considered in the spring. Please let me know if there are any titles you would like the library to consider. Subscriptions are purchased from a central, not departmental, fund.

Online Databases for Music:

- Music Online (Alexander St. Press)
- DRAM: The Database of Recorded American Music
- NAXOS Music Library and NAXOS Music Library Jazz
- Oxford Music Online (formerly Grovemusic)
- RILM Abstracts
- International Index to Music Periodicals
- JSTOR
- Music Index Online

For more databases, from the library home page, click on [Articles/ Databases](#).

Please let me know if you need help determining where specific information may be found online, or if you are interested in a new database.

Library Instruction

To arrange library training for your classes contact me by phone or email. The library's classroom (EC110) has 24 student computers, allowing for hands-on training.

More Faculty Services

The library offers services to assist you in your teaching and research, including:

- Interlibrary loan
- E-reserves
- Turnitin plagiarism database
- Faculty Research Service

Learn more about [Faculty Services](#).